



PRATHYUSHA ENGINEERING COLLEGE

INTERNAL QUALITY ASSURANCE CELL (2019-20)

MINUTES OF THE MEETING DATED 26-06-2019 [ODD SEMESTER]

AGENDA

1. Teaching Academic Performance Audit
2. Complete audit
3. NBA Re-Accreditation Process
4. NIRF application Submission
5. AISHE data:
6. Planning of Academic Events
7. Stakeholder Feedback Collection and Analysis
8. Mentoring Meeting and Activities
9. AQAR preparation and Submission

The Chairperson welcomed all the members and the following points were discussed,

- I. A review on the present Institutional processes were done and the implementation of Institutional reviews and implementation of teaching learning & Quality assurance initiatives were shared which included the nature of audits and their frequencies.

1. Teaching Academic Performance Audit:

It was improved audit formats and audit procedure as per the quality assurance are implemented and conduct internal quality audits under various categories such as Academic Performance, answer script audit analysis, core department audit analysis, Entire course file and log book and mentor book analysis, core audit analysis, audit analysis report, course file audit analysis.

2. Complete audit

The audit event took place about the entire plan for the present academic year and how to improve the academic activities better.

3. NBA Re- Accreditation Process

The NBA process of Re-accreditation for the departments of ECE, CSE, EEE, IT and BIO-TECH Initiated successfully. The Guidelines for preparing documents related to all the criteria were given to all department.

4. NIRF preparation and submission

The document submitted to NIRF during the year submitted successfully.

5. AISHE data:

The details required for the submission of data to AISHE were presented to the members for brainstorming and planning for the submission of data on time.

6. Planning of the academic events

The academic activities for conducting workshop, seminar, FDP, research paper, finding project, journal publication and patent was scheduled and verified how much have been completed and how to implement remaining effectively.

7. Stakeholder Feedback Collection and Analysis

The feedback and the analysis collected from various stakeholders such as parents, students, employers, faculty and alumni were shared with the members and the gray areas which needed to be improved were discussed to improve the program outcomes of the students.

8. Mentoring Meeting and Activities

The students mentoring activities and meeting will be implemented and monitoring activities will be initiated.

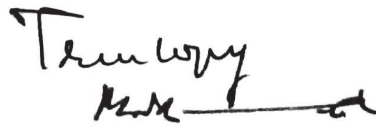
9. AQAR preparation and Submission

The details required for the submission of data to AQAR were presented to the members for brainstorming and planning for the submission to NAAC of data on time.

The meeting culminated with the vote of thanks by the IQAC coordinator


IQAC COORDINATOR


CHAIRPERSON


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