



PRATHYUSHA ENGINEERING COLLEGE
INTERNAL QUALITY ASSURANCE CELL (2022-2023)
MINUTES OF THE MEETING DATED 18-11-2022

AGENDA

1. Teaching Academic Performance Audit
2. Complete audit
3. NAAC Re-Accreditation process
4. AISHE data:
5. Planning of the academic events
6. Stakeholder Feedback Collection and Analysis
7. Mentoring Meeting and Activities
8. AQAR preparation and Submission
9. ARIAA & IIC Submission
10. AICTE and Anna University approval of courses
11. NBA accreditation
12. Events organized
13. Institute feedback
14. Faculty appraisal
15. Autonomous application
16. Plan for Arts and Science
17. Reconstitution of members

The Chairperson welcomed all the members and the following points were discussed,

- I. A review on the present Institutional processes were done and the implementation of Institutional reviews and implementation of teaching learning & Quality assurance initiatives were shared which included the nature of audits and their frequencies.

1. **Teaching Academic Performance Audit:**

Conducted ODD Semester 2022-23 internal quality audits before commencement of course, after Internal assessments and model examinations under various categories such as Academic Performance, answer script audit analysis, core department audit analysis, Entire course file, log book and mentor book analysis, core audit analysis, audit analysis report and course file audit analysis.

2. Complete audit

The audit event took place about the entire plan for the present academic year and on the improvement for the academic activities in a better manner.

3. NAAC Re-Accreditation process

NAAC appeal results received from NAAC Office and secured CGPA of 3.24 with "A" Grade. All the NAAC criteria wise Marks and other related data's are communicated to Management.

4. AISHE data:

The details required for the submission of data to AISHE were presented to the members for brainstorming and planning for the submission of data on time.

5. Planning of the academic events

The academic activities for conducting through Online workshop, seminar, FDP, research paper, finding project, journal publication and patent was scheduled and verified how much have been completed and how to implement remaining effectively.

6. Stakeholder Feedback Collection and Analysis

The feedback and the analysis initiated through online from various stakeholders such as parents, students, employers, faculty and alumni were shared with the members and the gray areas which needed to be improved were discussed to improve the program outcomes of the students.

7. Mentoring Meeting and Activities

The students mentoring activities and meeting will be implemented and monitoring activities completed.

8. AQAR preparation and Submission

The details required for the submission of data to AQAR were presented to the members for brainstorming and planning for the submission to NAAC of data on time.

9. ARIAA & IIC Submission

The details required for the submission of data to IIC, ARII & NPTEL were presented to the management for approval.

10. AICTE and Anna University approval of courses

New Courses CSE[AIML] intake of 60 and CSE[Cyber Security] intake of 60. AICTE and Anna University planned to apply for the academic year 2023-2024.

11. NBA accreditation

Plan to apply NBA accreditation for the following courses BIOTECH, CSE and ECE was proposed.

Action taken for the preparation of the documents

- Criteria and sub criteria wise documents with proofs.
- Steps initiated for preparing the document.

12. Events organized

Events activity planner is prepared to submit and G-sheet shared for the entry of the data.

13. Institute feedback

Students' feedback on academics and initiatives to be collected by the heads of the department through class incharges.

14. Faculty appraisal

Faculty appraisal to be collected was proposed.

15. Autonomous application

Proposal and plan to apply for autonomous inspection was initiated.

16. Plan for Arts and Science

Opening of new program Arts and Science was proposed and plan was initiated.

The meeting culminated with the vote of thanks by the IQAC coordinator




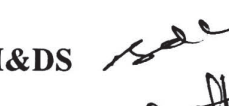




CHAIRPERSON

Dr. B.R. RAMESH BAPU
B.E., M.E., M.S (Engg), Ph.D.
PRINCIPAL


DIRECTOR (A&D)


IQAC COORDINATOR

Members Present:
MATHYUSHA ENGINEERING COLLEGE
Poonamallee to Thiruvallur High Road,
Chennai - 602 025.

1. IQAC COORDINATOR
2. DEPT COORDINATOR - ECE 
3. DEPT COORDINATOR - CSE 
4. DEPT COORDINATOR - EEE 
5. DEPT COORDINATOR - MECH 
6. DEPT COORDINATOR - IT & AI&DS 
7. DEPT COORDINATOR - BIO-TECH 
8. DEPT COORDINATOR - CIVIL 
9. DEPT COORDINATOR - FIRST YEAR 