



PRATHYUSHA ENGINEERING COLLEGE
INTERNAL QUALITY ASSURANCE CELL (2022-2023)
MINUTES OF THE MEETING DATED 08-06-2022

AGENDA

- 1. Teaching Academic Performance Audit**
- 2. Complete audit**
- 3. NAAC Re-Accreditation process**
- 4. AISHE data:**
- 5. Planning of the academic events**
- 6. Stakeholder Feedback Collection and Analysis**
- 7. Mentoring Meeting and Activities**
- 8. AQAR preparation and Submission**
- 9. ARIAA & IIC Submission**
- 10. AICTE and Anna University approval of courses**
- 11. NBA accreditation**
- 12. Events organized**
- 13. Institute feedback**
- 14. Faculty appraisal**
- 15. Autonomous application**
- 16. Plan for Arts and Science**
- 17. Reconstitution of members**

The Chairperson welcomed all the members and the following points were discussed,

- I. A review on the present Institutional processes were done and the implementation of Institutional reviews and implementation of teaching learning & Quality assurance initiatives were shared which included the nature of audits and their frequencies.

- 1. Teaching Academic Performance Audit**

Conducted EVEN Semester 2021-22 internal quality audits before commencement of course, after Internal assessments and model examinations under various categories such as Academic Performance, answer script audit analysis, core department audit analysis, Entire course file, log book and mentor book analysis, core audit analysis, audit analysis report and course file audit analysis.

- 2. Complete audit**

The audit event took place about the entire plan for the present academic year and on the improvement for the academic activities in a **better manner**.

3. NAAC Re-Accreditation process

NAAC appeal process initiated, NAAC Guidelines, Data formats and formulas related to all the criteria were analyzed and prepared updated documents and shared for confirmation among all the department, coordinators, sub-coordinator and Management. The schedule of the NAAC document internal audit scheduled and communicated to Management.

4. AISHE data:

The details required for the submission of data to AISHE were presented to the members for brainstorming and planning for the submission of data on time.

5. Planning of the academic events

The academic activities for conducting through Online workshop, seminar, FDP, research paper, finding project, journal publication and patent was scheduled and verified how much have been completed and how to implement remaining effectively.

6. Stakeholder Feedback Collection and Analysis

The feedback and the analysis collected through online from various stakeholders such as parents, students, employers, faculty and alumni were shared with the members and the gray areas which needed to be improved were discussed to improve the program outcomes of the students.

7. Mentoring Meeting and Activities

The students mentoring activities and meeting will be implemented and monitoring activities will be initiated.

8. AQAR preparation and Submission

The details required for the submission of data to AQAR were presented to the members for brainstorming and planning for the submission to NAAC of data on time.

9. ARIAA & IIC Submission

The details required for the submission of data to IIC, ARII & NPTEL were presented to the management for approval.

10. AICTE and Anna University approval of courses

Intake for AI&DS branch was increased from 60 to 120 seats and for CSE branch from 120 to 180. AICTE and Anna University approved the above set of courses for the academic year 2022-2023.

11. NBA accreditation

Plan to apply NBA accreditation for the following courses BIOTECH, CSE and ECE was proposed.

Action taken for the preparation of the documents

- Criteria and sub criteria wise documents with proofs.
- Steps initiated for preparing the document.

12. Events organized

Events activity planner is prepared to submit and G-sheet shared for the entry of the data.

13. Institute feedback

Students' feedback on academics and initiatives to be collected by the heads of the department through class incharges.

14. Faculty appraisal

Faculty appraisal to be collected was proposed.

15. Autonomous application

Proposal and plan to apply for autonomous inspection was initiated.

16. Plan for Arts and Science

Opening of new program Arts and Science was proposed and plan was initiated.

- II. The reconstitution of committee members was carried out and the updated committee members for IQAC were proposed for the academic year



PRATHYUSHA ENGINEERING COLLEGE

MEMBERS OF IQAC – 2022- 2023

S.No	Name of the Members	Designation	Position
1.	Dr.RameshBapu BR	Head of the Institution	Chairperson
2.	Mr.M.Vasu	Advisor	Member
3.	Dr. Beulah Devamalar P M	Director [A & D]	Member
4.	Dr.M.Gopikrishnan	Professor, CSE	Member, Coordinator
5.	Ms. Kavitha	HOD, CSE	Member
6.	Dr. Jayaseelan	HOD, MECH	Member
7.	Dr. P.Dhasarathan	HOD, BT	Member
8.	Dr. Sathyasekar	HOD, EEE	Member
9.	Dr. Malathi P	HOD, ECE	Member
10.	Dr. Thiagarajan	HOD, IT	Member
11.	Ms. Kannamma S	HOD, AI&DS	Member
12.	MsVallabhy	HOD, CIVIL	Member
13.	Ms. Famitha	Asst. Professor, CSE	Member
14.	Mr. Ramasamy	Asst. Professor, MECH	Member
15.	Ms. Joyce Hellen Sathya D	Asst. Professor, BT	Member
16.	Ms. Shobana	Associate Professor, EEE	Member

17.	Mr. Iniyam. E.U	Asst. Professor, ECE	Member
18.	Ms. Jeyarathnam	Asst. Professor, IT	Member
19.	Dr. Madhusudhanan	Associate Professor, AI&DS	Member
20.	Ms. Uma K	Asst. Professor, S&H	Member
21.	Mrs. Bharathi	Librarian	Member
22.	Mrs. Karkuzhali	Tahsildhar, Tiruvallur	Member
23.	Ms. Divyasree	RDO, Tiruvallur	Member

The meeting culminated with the vote of thanks by the IQAC coordinator



CHAIRPERSON

Dr. B.R. RAMESH BAPU

B.E., M.E., M.S (Engg), Ph.D.
PRINCIPAL



DIRECTOR (A&D)



IQAC COORDINATOR

PRATHYUSHA ENGINEERING COLLEGE

Members Present:
Prathyusha Engineering College,
Thiruvallur High Road,
Chennai - 602 025.

1. IQAC COORDINATOR
2. DEPT COORDINATOR - ECE
3. DEPT COORDINATOR - CSE
4. DEPT COORDINATOR - EEE
5. DEPT COORDINATOR - MECH
6. DEPT COORDINATOR - IT & AI&DS
7. DEPT COORDINATOR - BIO-TECH
8. DEPT COORDINATOR - CIVIL
9. DEPT COORDINATOR - FIRST YEAR


